

Minutes

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NEW FARM STATE SCHOOL P&C ASSOCIATION ANNUAL GENERAL MEETING

Time/Date	6:00pm Tuesday 12 March 2019
Location	School Library
Attendees	Janelle Moody (JM), Susie Levy, Sheroo Wadia (SWL), David Armstrong (DA), Belinda Hill (BH), Kay Bradley, Dr. Carmel McGrath, Fiona Harding, Amy Blane, Donald McAllister, Yasmahne Hanel, Louise Ware, Fiona Lawrence, Keira Geraghty, Alice Milne
Apologies	Trevor Evans, Cnr. Vicki Howard, Laura Watson
Secretariat	Notes taken by Sheroo Wadia-Lastella

Item No.	Agenda Item	Discussion/Outcomes	Action Officer
1	Welcome and apologies	Meeting commenced at 6.05pm	
2	Confirmation of minutes from previous AGM meeting	Previous minutes confirmed.	Proposed: SWL Seconded: KB
3	Business arising from previous AGM	None	
4	Receipt and adoption of audited annual financial statements and Treasurer's report	<p>Presented by Belinda Hill</p> <p>Main Points:</p> <ul style="list-style-type: none"> Overall a loss of \$21,591 was recorded for 2018. However the figure does not give a realistic view of our financials for the last year. There were several factors that affected it, like it not being a fete year and some expenses due for payment in 2017 were only made in 2018. Which affects reporting for 2017 & 2018. (i.e. \$11,000 was depreciation (non-cash) and \$7,000 for outstanding super and PAYG withholding from 2017) Regardless we had improvements across all our income streams. Our trading income increased by 28%. Tuck shop sales were up by 30% with the cost of purchases only increasing by 6%. After last years loss, we reviewed the tuckshop offerings, pricing and employment costs. Our new tuck shop co-ordinator and tuck shop team has been working very hard to make the tuckshop more sustainable. The loss has reduced to \$1,500, which included the late super 	Proposed: SL Seconded: FH

Minutes

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		<p>payments. We are sure that moving forward the tuck shop will be even more successful. Thank you to the team for all their hard work.</p> <ul style="list-style-type: none"> • Uniform shop sales were accounted for independently but contributed \$5,822 to the P&C • CEP sales increased by 21% and made a profit of \$21,026 • Fundraising of \$32,416 from Hats & Heels lunch, Disco, Colour Run, Trivia night, Mother's & Father's day stalls. • We have upgraded EFTPOS terminal – used in uniform shop and for fundraising events. • Introduction of new EFTPOS terminal for the tuckshop and a new expenses procedure in place for reimbursements. 	
5	Receipt and adoption of President's report	<p>Presented by David Armstrong</p> <p>Main Points:</p> <ul style="list-style-type: none"> • Biggest achievement in 2018 was meeting with Education Minister and local member Grace Grace to discuss the possibility of saving our art and music rooms to the needs of more classrooms as our school expands. We are pleased to confirm that brand new demountable classrooms will shortly be installed and our art and music rooms will remain untouched. • Renovation of the playground surfaces and netball court greatly improved the outdoor recreational options for our students. • Tuckshop losses were tackled as mentioned above and we are proud of the team making it more sustainable while naturally maintaining the quality and integrity of items on offer. They have started a bake stall twice a term to raise funds for upgrading facilities within the tuckshop. • The 'Colour Fun Run' was introduced for the first time this year and raised a profit of \$15,000. With some adjustments we hope to make this event a regular occurrence. • Our father's day stall was very popular with all proceeding going towards the creation of green screens in several classrooms as part of Mr Rafter's STEM program. • Hats & Heels lunch and disco were both very successful and will continue next year. Trivia night drew in a big crowd and all profits went towards new books for the library. 	<p>Proposed: SL</p> <p>Seconded: BH</p>

Minutes

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		<ul style="list-style-type: none"> The swim club on Monday nights is always a great successful thanks to Susie Levy. Swim squad was also introduced this year on Thursday mornings before school in Term 4 for grades 3-6. This year the Gardening task force has introduced great changes in little farm as well as breathing life into the garden outside the tuck shop. CEP has been expanding and adapting to the needs of the community, new programs like Italian for children and debating have been introduced. Our main investments for the year were: The artist in residence program, classroom resources, Mathletics subscription, student welfare fund, Learnscape/greenspace development, tuck shop facilities and maker space. I would like to thank all the NFSS P&C community that contributed their time, support and money throughout the year. I am pleased to say that we are working closely with the school to formulate a positive spending strategy to include school priorities such as reading, writing and STEM. We also look forward to developing more pre and after school activities for our students. 	
6	Receipt of Principal's Report	<p>Presented by Dr Carmel McGrath</p> <p>Main points:</p> <ul style="list-style-type: none"> One of our key priorities was the introduction of PBL. A lot of work went into the program that led to the development of the matrix of behaviour. This year the school has started using social skills to reinforce the PBL message during the school assembly. We are continuing to introduce the Australian Curriculum, last year we focussed on arts, languages and drama. This year LOTE will be starting from Prep – Year 3 as well. Naplan results were very good. We improved writing in year 3 and 5 with more students in the upper two bands; year 3 reading went up from 52% to 59.7% in the upper two bands. <p>We improved in many areas and are still continuing to work on improving further. We would like more students to score in the upper two bands in all subjects. Teachers will continue to receive Professional development that gives them the resources to better meet students needs.</p> <ul style="list-style-type: none"> Last year STEM was introduced in year 3. With further 	<p>Proposed: SWL</p> <p>Seconded: KG</p>

Minutes

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		<p>increases in software and hardware in the school, we are significantly invested in the STEM program. We are looking at ways to implement STEM more into the Australian Curriculum.</p> <ul style="list-style-type: none"> Lastly we would like to thank the P&C and all parents who get involved in groups and committee's, which contribute in improving all aspects of the school. 	
7	Membership Applications & Renewals (nb: all P&C memberships lapse)	Taken as previous meetings.	Action:
8.	Nomination of Officers/Executives	<p>President – David Armstrong will continue as President</p> <p>VP Special Focus of STEM and Parent Representation Coordination – Janelle Moody will continue</p> <p>Treasurer - Belinda Hill will continue</p> <p>Secretary – Sheroo Wadia-Lastella will continue</p>	
	Motion to change bank signatories to newly elected officers	<ul style="list-style-type: none"> NA 	Action:
8	Confirmation of continuing and new subcommittees	<ul style="list-style-type: none"> As by the constitution adopted by the P&C, all subcommittees are annulled and have to be re-elected during the AGM. During discussions regarding the matter, the P&C decided to gather more information regarding subcommittee's/working groups and its role in the P&C. This is will added to the Agenda for the next P&C general meeting held on 2nd April 2019 for discussion. 	Action: None
9.1	Appointment of auditor	<ul style="list-style-type: none"> Will be discussed during the next P&C general meeting 	
10.1	Adoption of the Student Protection risk Management Strategy	<ul style="list-style-type: none"> Adopted by the P&C Executive. Remains the same as last years. 	Proposed: JM Seconded: DA
	General business	<ul style="list-style-type: none"> Sharon Barker the principal of the 'Inner city North state secondary college' in fortitude valley was present for the meeting and spoke a few words about the new school. The catchment map and enrolment forms will be coming out soon. The first year 2020 they will be open for only grade 7. The school will be an open school on day one with the general main electives for students and by mid year more electives should be available. The school has 	Action:

Minutes

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		<p>many distinguished people and organizations working and helping in school planning.</p> <ul style="list-style-type: none">• She assured us that there would be a 'meet the principal' event next term for all parents interested. All the information will be made available as soon as possible.	
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Meeting closed: 8:05 pm

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